

Board of Education
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April 16, 2012

Bruce MacLelland, Jr.
AVT Account Manager
20 Liberty Blvd
Malvern, PA 19355

RE: Bid # 1204 – Audio Visual System – Professional Center

Dear Mr. MacLelland:

This is to inform you that the Capital School District Board of Education has determined the lowest qualified bidder as follows:

<u>Company</u>	<u>Items</u>	<u>Awarded Amount</u>
Applied Video Technology	Audio Visual System	\$39,495.00

A Performance bond is not required for this project. **Attached are two contract forms for the successful bidder. Please Sign both copies, retain a copy for your records, and return an original copy to the Capital School District by Monday April 23, 2012.** The Capital School District will issue a purchase order. You should not proceed with any work until you have received the purchase order unless; the Capital School District has expedited a mutual understanding. Please contact Mike Paulson (EDIS) at 302-218-4678 at your earliest convenience to coordinate a work schedule. Thank you very much for your participation in the bid process. Please call me should you have any questions.

Sincerely,

Sean Sokolowski
Business Manager

Cc: Ben Wells, Technology Supervisor